

# **COVID 19 (nCorona virus)outbreak Control And Prevention State Control Health And Family Welfare Department Government of Kerala**



# COVID 19- SEQUENCE OF ACTIVITIES AT ARRIVAL GATES AT THE AIRPORTS AND ROLES AND RESPONSIBILTIES CHART

- WHO has declared the COVID 19 epidemic affecting **141** countries as a pandemic. due to the inflow of persons from affected countries, Kerala State has strengthened the surveillance and control measures against the disease.




- In order to do proper arrangements at the Airport and sequence of activities to ensure safety of all passengers the following instructions are issued for compliance by the functionaries and the passengers.



- **The flow chart showing the activities and zoning is appended as an Annexure.**





<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
1	In flight announcement and distribution of self reporting forms( SRF) are done 45 minutes prior to landing.	Cabin crew, airline management





Sequence	Activity	Responsibility
2a/2b	Passengers are transferred to the airport building. Aero bridge is preferred for transferring passengers( all airports shall be directed to use aero bridge mandatorily if available, in preference to staircase-and –bus transfer)	Airline management , airport manager, airport health officer.



Sequence	Activity	Responsibility
3	At the terminal building entry door passengers are screened with infrared thermal scanning or temperature is checked with flash thermometer ( preferred) the passengers are then segregated into two groups (with fever/without fever) .	Health team member , airport health officer, CISF, local police.





<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
<b>4a</b>	<b>Passengers without fever are diverted to health desk with strategically placed Que managers. Passengers to maintain 6ft distance.</b>	<b>Airport management, APHO, health team member, CISF, local police</b>



Sequence	Activity	Responsibility
4b	Passengers with fever are immediately fast tracked to the subdivided isolation bay(12)	Airport management, APHO, health team member, CISF, local police



<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
<b>5</b>	<b>At the health desk, SRF forms are checked. The doctor in the team sees the passenger and asks for symptoms other than fever. Those having symptoms are taken to isolation bay(12)</b>	<b>Health team member medical officer.</b>



<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
6a	Passengers without symptoms are cleared to proceed to immigration(7) and further to exit to home. At immigration only after seeing stamped SRF, Immigration Authority clears the passenger.	Medical team, airline staffs , airport ground staffs.




<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
<b>6b</b>	<b>Passengers with symptoms are diverted to the subdivided isolation bay(12) and then proceeded further(see 12).</b>	<b>Medical team, airline staffs , airport ground staffs.</b>



Sequence	Activity	Responsibility
7,8	Passengers without symptoms are received at immigration (7) and customs (8) and then proceed to baggage counter(9).	airline staffs , airport ground staffs.



Sequence	Activity	Responsibility
9a	<p>Passengers without symptoms will collect the baggage from the counter and are allowed to proceed to their homes(10 and 11). They are instructed to go straight to HOMES and remain in ISOLATION for 14 days.</p>	<p>APHO, CISF, Immigration</p> 



<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
9b	The luggage of passengers who where shifted to the isolation bay will be collected by designated staff of Health Department who will later ensure that these passenger's bags are claimed cleared through customs. The luggage team will collect the baggage tags from the passengers taken to isolation.	Airline staff, customs , Immigration , local police.





<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
<b>9c</b>	<b>The luggage of passengers who where shifted to the isolation bay are then securely loaded on a designated transport vehicle which will follow the ambulance . The ambulance goes to the designated isolation facility(15). The luggage also arrives simultaneously and is unloaded there.</b>	<b>APHO, airport security local police.</b>



<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
12	In the airport isolation bay, there are two demarcated areas , one for patients with fever and another one for patients with symptoms other than fever.	Airport manager, health team, APHO



Sequence	Activity	Responsibility
13	The passengers from the isolation bay are shifted to the triage facility via tarmac and proceeded further(14/15) .	Airport manager, health team, APHO

**TRIAGE  
AREA**



<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
14	<b>Passengers with mild symptoms are allowed to proceed for home isolation. These passengers must ensure that they are taken to their homes by the vehicle provided by the transport team of the Health Department</b>	<b>Airport manager, health team, APHO</b>



<b>Sequence</b>	<b>Activity</b>	<b>Responsibility</b>
<b>15</b>	<b>Passengers with severe symptoms are shifted to the designated isolation facilities after triaging. Their luggage related arrangements to be co-ordinated at the respective hospitals.</b>	<b>Airport manager, health team, APHO</b>



# OTHER GENERAL INSTRUCTIONS

- At the airports the following teams for logistics , transportation, health desk, counselling, luggage and volunteers to be present at all the time and necessary arrangement shall be tied up by the district COVID 19 Outbreak Control And Prevention Cells.
- The health teams, in consultation with the airport manager do the logistics arrangements such as tables, forms etc. arrangements for conducting the above activities in sequence



# OTHER GENERAL INSTRUCTIONS

- Earmark the various areas in such a way that there is a proper access to drinking water points and toilet points for segregated passengers, especially in isolation areas.
- Sanitation precautions at the washroom to be ensured.



# OTHER GENERAL INSTRUCTIONS

- The people in isolation areas to be counseled and informed the complete procedure properly.
  - The extra flow chart and IEC material in English and Malayalam to be given to the passengers.
  - At this point gives specific information regarding how the luggage will be collected and transported to the hospitals where they will be take for further clinical examination in the hospitals may be given.





# OTHER GENERAL INSTRUCTIONS

- The luggage team should collect the baggage tags and prepare acknowledgement in duplicate regarding taking the baggage tag by writing the baggage tag number on the acknowledgement and give one slip to the passenger and keep another with themselves so as to ensure collection of luggage by the luggage teams and transportation to the hospitals.



# OTHER GENERAL INSTRUCTIONS

- At the hospital, only after checking the acknowledgement slip the respective luggage to be given to the passengers.
- The luggage handling is very crucial.
- The teams working at the airport need to ensure that it is done very efficiently.

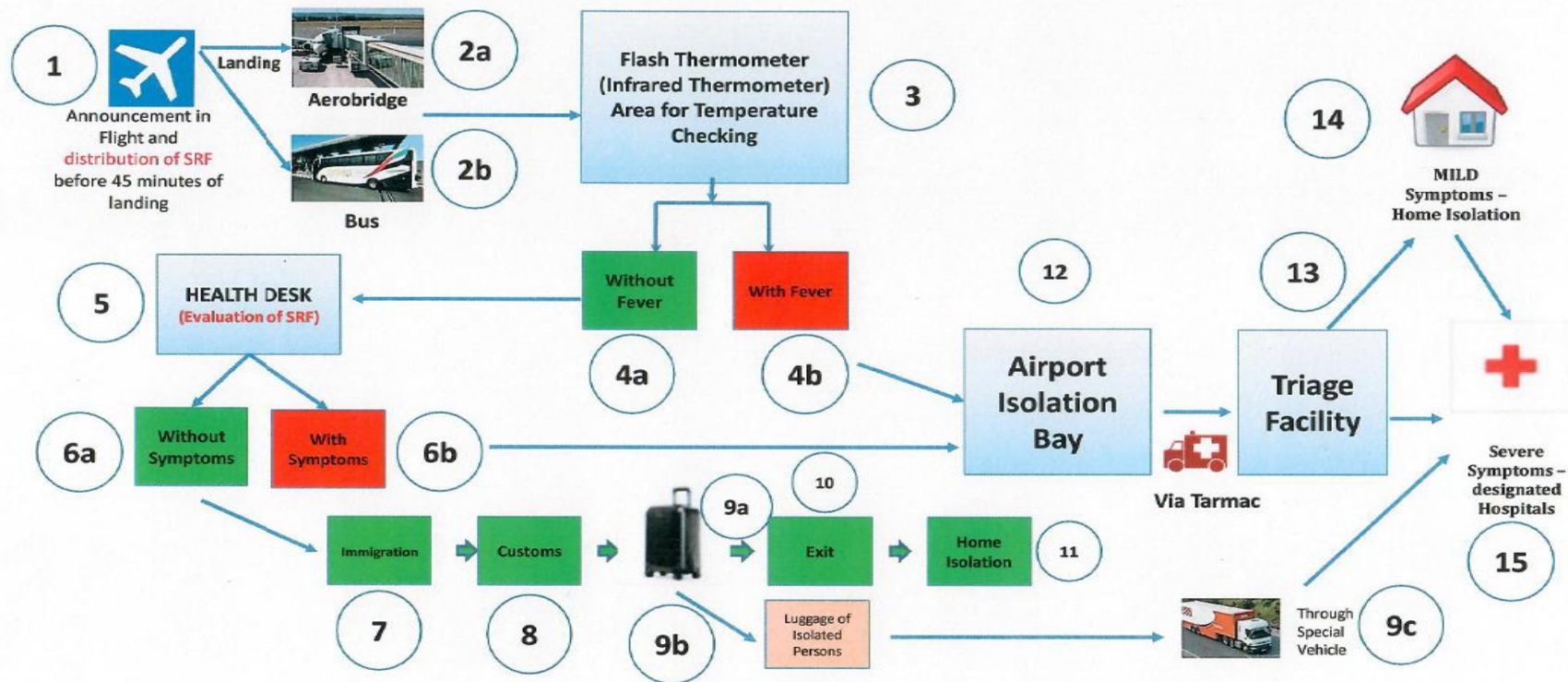


# OTHER GENERAL INSTRUCTIONS

6. The transportation team should be ready to ensure transportation of passenger to their home to ensure that they reach straight to homes. The transportation team with the help of logistic teams with keep water and some dry refreshments in the transportation vehicles.
7. At the airports as per the arrivals of the passengers increase the number of desks and teams as per the necessity.



# FLOW CHART OF PASSENGERS FOR SCREENING COVID 19 (AIRPORT)



Thank You!

